

Ms Rae Smith
ACT Accounts Manager
Payroll Services
Ross Logic Outsourcing Pty Limited
Level 1, 243 Northbourne Avenue
Lyneham ACT 2602

Dear Ms Smith

**LETTER OF EXTENSION TO CONTRACT FOR THE PROVISION OF HUMAN
RESOURCES AND PAYROLL RELATED SERVICES**

I refer to the existing Services Agreement currently in place between the Territory and Ross Logic Outsourcing Pty Limited for the provision of human resources and payroll related services.

As per Schedule 1, Clause 3 a) and b) the initial Services Agreement was put in place on 26 July 2005 for a period of three years or if extended, for the period of extension.

The Agreement has been extended twice and the second extension expired in 31 May 2010. The Territory wishes to extend the contract for one further year until 31 May 2011.

All other terms and conditions of the Agreement, including annual indexing of price, remain unchanged.

Please confirm your acceptance of this offer by completing the attached "*Acknowledgement of Acceptance*" form and faxing it to Wilhelmina Blount at 6207 8056. Please return the original copy within seven working days to:

Ms Wilhelmina Blount
Corporate Manager
ACTION Buses
Transport and Infrastructure Division
Department of Territory and Municipal Services
GPO Box 158
CANBERRA CITY ACT 2601

Should you have any enquires in relation to this matter please do not hesitate to contact Wilhelmina on telephone 6205 4608.

Yours sincerely

James Roncon
A/g Director

August 2010

ACKNOWLEDGEMENT OF ACCEPTANCE

I/We, **Ross Logic Outsourcing Pty Limited ABN 89 006 596 416**, acknowledge acceptance of the Territory's offer to extend the period of the Services Agreement for the provision of human resources and payroll related services until 31 May 2011, unless otherwise terminated earlier by the Territory under the provisions of the Agreement.

Signed by or on behalf of the Contractor

(signature)

(printed name)

(date)

Please fax in the first instance to 6207 8056 without delay. Please return the original copy within seven working days to:

Ms Wilhelmina Blount
Corporate Manager
ACTION Buses
Transport and Infrastructure Division
Department of Territory and Municipal Services
GPO Box 158
CANBERRA CITY ACT 2601