



Territory and Municipal Services (TAMS) Public Transport Regulation Fact Sheet For Taxi Operators, Drivers and Passengers

Taxi Subsidy Scheme and Lift Fee Only Vouchers Use of TSS and LFO Vouchers

This fact sheet is designed to assist drivers in the use of Taxi Subsidy Scheme (TSS) and Lift Fee Only (LFO) vouchers.

Taxi Subsidy Scheme

TSS vouchers are issued to people with a disability under a government funded scheme, administered by the Department of Housing and Community Services (DHCS). There are two categories of subsidy, either a 50% or 75% voucher which is based on the severity of the disability.

Lift Fee Only

LFO vouchers are issued by DHCS and funded by the Department of Territory and Municipal Services (TAMS). Wheelchair Accessible Taxi drivers are paid \$12.40 per trip for loading and unloading of a wheelchair, provided the hiring has been recorded with the network and a TSS voucher **is not used**. All hiring's on specified days as notified by TAMS and hirings conducted between 9pm and 6am each day, attract a \$25.00 lift fee payment to drivers.

TAMS AND DHCS CONDUCTS REGULAR AUDITS OF VOUCHERS PRESENTED FOR PAYMENT TO ENSURE THE INTEGRITY OF THE SCHEME.

TSS and LFO vouchers must be completed correctly to enable payment. Information required on the form must include the name of the passenger, their member number, taxi registration number, date, start and finish time of trip, pick-up location and destination, signature of passenger (where passenger is able to sign), driver's signature and the lift fee amount. The driver is also required to write the booking number on the voucher.

TSS vouchers must include the metered fare, amount paid by passenger, the lift fee and the voucher value.

NOTE: PAYMENTS FOR LFO VOUCHERS WILL NOT BE HONOURED IF THE HIRING HAS NOT BEEN RECORDED WITH THE NETWORK OR VOUCHERS ARE NOT COMPLETED CORRECTLY.

Each month, to ensure prompt payment to drivers and operators, LFO vouchers should be submitted to:

Public Transport Regulation,
Level 2, Macarthur House,
12 Wattle Street, LYNEHAM, ACT 2602
Phone: 6207 1423

Payment is usually made to the operator however, drivers may contact TAMS to arrange alternate payment arrangements.

Please see attached samples of the 3 different vouchers issued by DHCS.

Book & Voucher Number:	ACT Taxi Subsidy Voucher		FOR USE BOTH WITHIN THE ACT AND INTERSTATE		ISSUED IN THE AUSTRALIAN CAPITAL TERRITORY	
Metered Fare: \$	Name:	Member number:	FARE \$ ¢		Total metered fare (inc) extras	
Date:	Voucher expires:	Trip start: AM PM	Trip finish: AM PM	Signature:	Amount paid by passenger	
Member's Initials:	Taxi Registration Number	Driver ID Number:	Driver's signature:		Voucher value (subsidy)	
Membership Number:	Date:	State of travel:	I certify that all details are correct.			
	From:	To:	WARNING: Fraudulent use of travel vouchers or obtaining a benefit by deception is a criminal offence and will result in police prosecution.			
			Subsidy limited to \$35:00 total fare. Maximum subsidy of this voucher is \$17:00.			

Nº 790393 **Nº 790393**

Book & Voucher Number:	ACT Taxi Subsidy Voucher		FOR USE BOTH WITHIN THE ACT AND INTERSTATE		ISSUED IN THE AUSTRALIAN CAPITAL TERRITORY	
Metered Fare: \$	Name:	Member number:	FARE \$ ¢		Total metered fare (inc) extras	Excluding ACT lift fee
Date:	Voucher expires:	Trip start: AM PM	Trip finish: AM PM	Signature:	Amount paid by passenger	
Member's Initials:	Taxi Registration Number	Driver ID Number:	Driver's signature:		Lift fee (ACT travel only)	
Membership Number:	Date:	State of travel:	I certify that all details are correct.		Voucher value (subsidy)	
	From:	To:	WARNING: Fraudulent use of travel vouchers or obtaining a benefit by deception is a criminal offence and will result in police prosecution.			
			Subsidy limited to \$35:00 total fare. Maximum subsidy of this voucher is \$26:00.			

Nº 207021 **Nº 207021**

Book & Voucher Number:	ACT Accessible Taxi Scheme		FOR USE ONLY IN THE ACT - NOT TO BE USED WITH A 75% VOUCHER		ISSUED IN THE AUSTRALIAN CAPITAL TERRITORY	
Date:	Name:	Member number:	LIFT FEE ONLY		Lift Fee Only vouchers are only for use in a Wheelchair Accessible Taxi to pay for the loading and unloading of a wheelchair and cannot be used towards the taxi fare.	
Member's Initials:	Voucher expires:	Trip start: AM PM	Trip finish: AM PM	Signature:	Lift Fee	
Membership Number:	Taxi Registration Number	Driver ID Number:	Driver's signature:			
	Date:	State of travel:	I certify that all details are correct.			
	From:	To:	WARNING: Voucher use is audited and fraudulent use of travel vouchers or obtaining a benefit by deception is a criminal offence and will result in police prosecution.			

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For more information email taxiservices@act.gov.au or phone 6207 1423.