



# Government Agency Booking Form

Organisation Name: \_\_\_\_\_

Contact Officer: \_\_\_\_\_

Contact Details: Business: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Email: \_\_\_\_\_

Event Name	Event Address	Date	Day	Start Time	Finish Time	Participant numbers / age

? Are indoor facilities (i.e. gym, school hall) available at the site in case of extreme weather conditions? (please circle) YES / NO

? Has the Kids at Play program attended your centre / event previously? (please circle) YES / NO

! Please read the booking information carefully. By completing this booking form you are agreeing to all conditions outlined in the document. Please ensure all staff at the identified event are fully informed about the Kids at Play program and their responsibilities while the program is in attendance.

Please return booking form to: Grant Voysey - Email: [grant.voysey@act.gov.au](mailto:grant.voysey@act.gov.au) OR Fax: 6207 2071